Ref. No.: - Admin/DIR/Ashoka/2026/371 **Date - 26/11/2026**

NOTICE

Subject: Conduct of Student Feedback on *Faculty and Facility* through MasterSoft ERP Portal

All students are hereby informed that the Institute is going to conduct the Student Feedback on Faculty process through the MasterSoft ERP Portal.

The objective of this exercise is to obtain constructive feedback from students regarding the teaching effectiveness, classroom engagement, subject knowledge, punctuality, communication skills and overall academic performance of faculty members. The feedback will help the Institute strengthen the quality of teaching-learning practices and ensure continuous academic improvement.

Accordingly, all students are instructed to:

1. Log in to the Master Soft ERP Portal using their respective login credentials.
2. Navigate to the Feedback Section available on the ERP portal.
3. Select the respective faculty/facility members and courses/subjects.
4. Submit the feedback for all applicable faculty/facility.
5. Ensure that the feedback is genuine, unbiased and based on their actual academic experience.
6. Complete the feedback process within the stipulated timeline.

Important Instructions:

Submission of feedback by all students is mandatory.

Students must ensure that feedback is submitted for all the faculty members teaching their respective subjects and college facility that you are using.

The feedback should be provided objectively and professionally.

All Heads of Departments (HODs) and faculty coordinators are requested to ensure maximum student participation and timely completion of the process.

The feedback process must be completed on or before 5 Dec 2026.

The cooperation of all students and departments is expected to ensure the successful completion of this important academic quality assurance exercise.

(Dr. Sarika Shrivastava)
Director

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Copy to:-

1. Director- Pharmacy
2. Registrar
3. Dean-Academics
4. Dean-CSE
5. Dean SW
6. All HODs.
7. IOAC- Convener
8. All Students

Director

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